

## ITC Conference grants

ITC Conference Grants are directed to ProteoCure young researchers from Inclusiveness Target Countries / Near Neighbour Countries for their participation in high-level conferences not organised nor co-organised by ProteoCure. It provides contributions for travelling, accommodation and subsistence expenses, registration fees, and printing of the scientific poster.

**The conference must take place between 10 June to 11 October 2024.**

### 1. Criteria for eligibility

- Be in a ProteoCure member Lab affiliated to an institution in an Inclusiveness Target Country (ITC) or Near Neighbour Country (NNC)
- Be a Young Researcher: doctoral candidates and postdoctoral researchers or early PIs (less than 40 years old).
- The applicant should be accepted at the conference with a poster or an oral presentation.

*Inclusiveness Target Countries: Albania, Bosnia and Herzegovina, Bulgaria, Cyprus, Czech Republic, Estonia, Croatia, Georgia, Greece, Lithuania, Latvia, Malta, Moldova, Montenegro, Poland, Portugal, Romania, Slovenia, Slovakia, Republic of North Macedonia, Republic of Serbia, Turkey and Ukraine, and outermost regions: French Guiana, Guadeloupe, Martinique, Mayotte, Reunion Island and Saint-Martin (France), Azores and Madeira (Portugal), and the Canary Islands (Spain).*

*Near Neighbour Countries: Algeria, Azerbaijan, Egypt, the Faroe Islands, Jordan, Kosovo, Lebanon, Libya, Morocco, Palestine, Syria, and Tunisia.*

### 2. To apply - [Subject to budget approval.](#) -

The applicants should have a Letter of acceptance as a presenter (poster, oral presentation) from the conference organizers, although we welcome applications from participants who do not have the letter of acceptance yet but are planning to have it.

**Application deadline: 20 May 2024**

**Approval of applications: early June 2024**

Compile the ITC Conference Grant application package consisting of:

- 1) Application Form for ITC Conference Grant ( <https://proteocure.eu/category/calls/> )
- 2) Abstract for poster or oral presentation,
- 3) Letter of acceptance from the conference organisers,
- 4) A short CV.
- 5) Budget calculation, following guidelines below

*E-mail* your ITC conference grant application package as a single pdf file entitled with your surname to the ProteoCure Meeting team ([meetings@proteocure.eu](mailto:meetings@proteocure.eu)). Please, write ITC Grant Application in the subject line of your e-mail.

The Grants coordinator will distribute the applications to the ProteoCure ad hoc Committee who will assess and approve/reject the application.

Assessment criteria:

- Alignment with scientific objectives of ProteoCure,
- Added value to ProteoCure, high priority to translational conference (with industry/clinicians),
- Excellence of the candidate (motivation and CV),
- Oral presentation prioritised over poster presentation,
- Geographical and gender balance will be implemented.

### **3. Budget calculation guidelines**

The ITC conference grant will be 2000€ maximum in total per grant for face-to-face conferences OR 500€ for virtual conferences.

- For travels by plane, the grant only supports economy class flights, including cancellation insurance. The applicant has to make the travel as cheap as possible and can never be above 1500€.
- Accommodation costs (hotel and meals not included in the conference fee) should be estimated, and cannot exceed the maximum per diem rates for the country where the conference is held, according to the COST daily allowances table: [www.cost.eu/daily\\_allowance](http://www.cost.eu/daily_allowance).
- Registration fee and poster printing costs may be included.

### **4. Online ITC Conference Grant registration**

The ProteoCure Grant Coordinator will inform you about the decision. Once notified of your proposal being accepted, you will be invited to submit your application through the e-COST web platform. You will receive guidelines from COST to use this online registration tool. These steps will allow you to receive your official Grant Letter.

### **5. Acknowledge our COST Action**

Please note that the support by COST Action CA20113 ProteoCure should be acknowledged in the presentation (either poster or oral presentation).

*E.g.: "Grateful for the travel support to attend the conference, provided by COST Action ProteoCure, CA20113 (European Cooperation in Science and Technology)."*

Please, include the ProteoCure logos:

<https://proteocure.eu/wp-content/uploads/2023/01/3Logos.png>

## 6. Enjoy the conference

## 7. Final report and grant payment

The grant is paid after the conference takes place and after approval of your report and supporting documents. The deadline to submit the report and supporting documents on the e-COST platform is 30 days from the end of the conference.

The mandatory documents are:

- 1) A report, using the template available here:  
[https://www.cost.eu/ITCConference\\_Report](https://www.cost.eu/ITCConference_Report)  
*If possible, please include a photo of you presenting at the meeting for our Web page.*
- 2) A certificate of attendance,
- 3) Program of the conference or the abstract book. It shall include the presentation (oral or poster) of the grantee,
- 4) A pdf copy of the presentation,
- 5) Long-distance travel receipts, conference fee receipts and poster printing receipts shall be sent by email only to [proteocuregrantholder@cipf.es](mailto:proteocuregrantholder@cipf.es). **No other receipts are required.**
- 6) The payment will be done by bank transfer. To allow us to do so, the national identity number of the grantee (or his/her passport number) must be sent together with the receipts. The transfer can be done to the institution of the grantee, in that case, please send the institution's tax identification number.

### Contact info:

If you have any doubts or need any additional information, you can contact Laetitia Poidevin, ProteoCure project manager: [proteocuregrantholder@cipf.es](mailto:proteocuregrantholder@cipf.es).