

Dissemination conference grants

Dissemination Conference Grants cover the expenses of ProteoCure members who are invited as speakers at meetings (only travel or subsistence expenses not covered by the meeting are eligible) and who commit to devote part of their talk to disseminating information about ProteoCure, in line with our COST Action Science and Communication Plan. (https://proteocure.eu/shared_documents/proteocure-science-communication-plan-v1/)

1. Criteria for eligibility

- Be a ProteoCure Member
- The applicant must have an invitation (or acceptance letter) for an oral presentation in an international conference (not organised nor co-organised by ProteoCure)
- Commit to significantly increase visibility of the Action in the research community
- The conference program must indicate “ProteoCure COST Action (CA20113) - Dissemination talk”.

2. To apply:

The applicants should have a Letter of invitation/acceptance as a speaker from the conference organizers, although we welcome applications from participants who do not have the letter of invitation/acceptance yet but are planning to have it.

The current deadlines for this Dissemination conference call for 2023-24

Call application deadline: 7th of September 2023.
Approval of proposals: 15th of October 2023

The conference must take place between 15th of November 2023 and 30th of September 2024

Compile the Dissemination Conference Grant application package consisting of:

- 1) Application Form for Dissemination Conference Grant
- 2) A short CV,
- 3) Your presentation abstract with a reference to ProteoCure,
- 4) Letter of invitation/acceptance from the conference organisers (except if the conference timing doesn't allow it yet; in that particular case, it can be sent after the application deadline).

E-mail your Dissemination Conference Grant application package as a single pdf file entitled with your surname to the ProteoCure Meeting team (meetings@proteocure.eu). Please, write Dissemination Grant Application in the subject line of your e-mail.

The Grants coordinator will distribute the applications to the ProteoCure ad hoc Committee who will assess and approve/reject the application.

Assessment criteria:

- Alignment with scientific objectives of ProteoCure,
- Added value to ProteoCure, high priority to translational conference (with industries/clinicians),
- Excellence of the candidate (motivation and CV),
- Priority to ITC/NNC institution member
- Geographical and gender balance will be respected.

3. Budget calculation guidelines:

The Dissemination conference grant will be 2000€ maximum in total per grant for face-to-face conferences OR 500€ for virtual conferences.

- The travel support is 1.500€ maximum.
- The accommodation costs (hotel and meals not included in the conference fee) should be calculated based on the country where the conference takes place, using the COST daily allowances table: www.cost.eu/daily_allowance.
- Other expenses should be included: registration fee, poster printing cost.

4. Online Dissemination Grant registration

The ProteoCure Grant Coordinator will inform you about the decision. Once notified of your proposal being accepted, you will be invited to submit your application through the e-COST web platform. You will receive guidelines from COST to use this online registration tool. These steps will allow you to receive your official Grant Letter.

5. Enjoy the conference

A PowerPoint presentation to present the ProteoCure Action is available https://proteocure.eu/shared_documents/

ProteoCure logos (<https://proteocure.eu/wp-content/uploads/2023/01/3Logos.png>) should be displayed in the acknowledgment slide.

6. Final report and grant payment

The grant is paid after the conference takes place and after approval of your report and supporting documents. The deadline to submit the report and supporting documents is 30 days from the end of the conference.

The mandatory documents are:

- 1) A report, using the template available here: https://www.cost.eu/DisseminationConference_Report.
If possible, please include a photo of you presenting at the meeting for our Web page.
- 2) A certificate of attendance
- 3) Program of the conference or the abstract book. It shall indicate the oral presentation of the grantee as a "ProteoCure COST Action (CA20113) – Dissemination Talk"
- 4) A pdf copy of the given presentation

- 5) Long distance travel receipts, conference fee receipt and poster printing receipt if any, shall be sent by email to 'proteocuregrantholder at cipf.es'. No other receipts are required.
- 6) The payment will be done by bank transfer. To allow us to do so, the national identity number of the grantee (or his/her passport number) must be sent together with the receipts. The transfer can be done to the institution of the grantee, in that case, please send the institution tax identification number.

Contact info:

If you have any doubts or need any additional information, you can contact our e-COST project manager: lpoidevin at cipf.es.